

GAS CONTRACTOR LICENCE APPLICATION

Payment Card Industry Data Security Standards prevent the use of credit card information sent through email or fax. A Client Service Representative will contact you within three business days to complete any payment process required.

Note: Any personal information collected is handled in accordance with the British Columbia *Freedom and Protection of Privacy Act*. If you have questions about the collection, use, or disclosure of this information, contact the Records, Information and Privacy Analyst for the Technical Safety BC at 1 866 566 7233.

SAFETY STANDARDS ACT AND REGULATIONS SURETY BOND

Bond in the amount of \$10,000 must be provided by a surety, licensed under the *Insurance Act* and bound to the BC Safety Authority. For a new application, include the **original** bond bearing principal's signature and insurer's signature and seal. For any changes to an existing bond or for a change in the bond insurer, the **original** bond bearing principal's signature and insurer's signature and seal must be filed with the Technical Safety BC.

A. Applicant (please PRINT clearly)

The name specified on the bond documents must be the same as the Company Name provided on this application.			
Insurer Company Name:		Bond No.:	
Company Name:			
Company Address: Street Address		City	Postal Code
Mailing Address: (If different from above)			
Business Phone:	Mobile Phone:	Fax Number:	
Email (Optional):		Contact Preference: <input type="checkbox"/> Mail <input type="checkbox"/> Email <input type="checkbox"/> Other	
The Technical Safety BC provides an online list of all active contractors within the Province of B.C. for the convenience of the general public. Tick this box to be <u>EXCLUDED</u> from the online list: <input type="checkbox"/> . View list at: https://www.technicalsaftybc.ca/find-contractor .			
Owner/ Contact Name:		Owner/ Contact Title:	
Owner/ Contact Phone:		Owner/Contact Email (Optional):	
Billing Contact (please select one): <input type="checkbox"/> Company <input type="checkbox"/> Other (provide name and address): <input type="checkbox"/> Owner/Contact			
BC Business Registration #:			
I have read and understand my duties, responsibilities and obligations as a registered Gas Contractor under the Safety Standards Act & Regulations.			
Owner/ Contact Signature:		Date: MM DD YYYY	

B. Office Use Only

Processed By:	Licence #:	Document or File #:
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To perform regulated work, Gas Fitters must be employed by a registered Gas Contractor or must be Gas Contractors themselves.

To become a Certified Gas Fitter, you need to obtain the appropriate Gas Certificate of Qualification. Information on how to obtain a Certificate of Qualification is detailed in Division 2 of the Gas Safety Regulations and can be found on the Technical Safety BC's website. <https://www.technicalsaftybc.ca/gas/gas-regulations>

GAS CONTRACTOR RESPONSIBILITIES AND OBLIGATIONS

As a Registered GAS CONTRACTOR in British Columbia, your responsibilities and obligations include but are not limited to the following:

1. Be familiar with the Safety Standards Act and Regulations
2. Maintain current Gas Code Books (CSA-B149.1)
3. Ensure that the necessary permit, or its equivalent, is taken out and the appropriate fee paid in a timely manner, for all gas work performed by your company.
4. Ensure, on final completion of the regulated work, a completed Notification of Completion, Installation or Alteration form is immediately mailed or delivered to the appropriate regulatory authority.
5. Ensure that all employees who sign a call for inspection, or its equivalent, or supervise the work of others are licensed gas fitters.
6. Ensure tradespersons working for you only perform work for which they are licensed and that they know their responsibilities and obligations as gas fitters.
7. Ensure that all gas appliances and equipment installed by your employees bear the label of a Canadian Certification Organization, or other approved Certification Organization whose label indicates certification to a Canadian standard.
8. Promptly correct all errors and rejections that may be incurred in gas work performed by your employees.
9. Report any explosion, fire or other incident caused by or involving gas, to a Gas Safety Officer.
10. Report any illegal or dangerous practices to a provincial or municipal Gas Safety Officer.
11. Ensure that your company's bond is continually in force.

Failure to comply with these responsibilities and obligations could lead to a hearing with the Gas Safety Manager and disciplinary action being taken.